

**No: SED/STORE/Advt/8(22)/2020/P-I/4190**

**Date:- 02/09/2025**

**RECRUITMENT NOTIFICATION NO:-04/2025-26**

Online applications are invited w.e.f. 11<sup>th</sup> September 2025 to 30<sup>th</sup> September 2025 from the eligible candidates permanently residing in Tripura to recruit in the following outsource posts on purely contract basis for period of (6 or 11) months under different department/Agency/PSU with all Tripura Service Liabilities (ATSL).

| Item No | Name of the Post.            | No. of post                          | Essential Qualification & Experience                                                                                                                                                                                                                                                         | Monthly Contract Pay | Age Limit                          | Department/ Agency                                  |
|---------|------------------------------|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------------------------------|-----------------------------------------------------|
| 1       | 2                            | 3                                    | 4                                                                                                                                                                                                                                                                                            | 5                    | 6                                  | 7                                                   |
| 1       | Accounts Assistant           | 03-<br>(UR-01)<br>(ST-01)<br>(SC-01) | i)Minimum B.Com or M.Com.<br>ii)Minimum 02(Two) years post qualification experience.                                                                                                                                                                                                         | Rs.17,000/-          | 40 Years                           | Tripura Industrial Development Corporation Limited. |
| 2       | Junior Engineer (Civil)      | 01(ST)                               | B.Tech/BE (Civil) from a reputed institute/Govt. College.<br><br><b>Essential Experience:</b> - Minimum 2(Two) years post qualification experience.                                                                                                                                          | Rs.30,000/-          | 40 Years                           |                                                     |
| 3       | Junior Engineer (Mechanical) | 01(ST)                               | B.Tech/BE (Mechanical) from a reputed institute/Govt. College.<br><br><b>Essential Experience:</b> - Minimum 2(Two) years post qualification experience.                                                                                                                                     | Rs.30,000/-          | 40 Years                           |                                                     |
| 4       | Program Coordinator          | 01(ST)                               | <b>Qualification:-</b><br>i)MBA(Entrepreneurship/Marketing/Finance)/M.Com.<br>ii)PG Diploma in Computer Application from a University/Govt. Institution.<br><br><b>Experience:-</b> 1 year as Programme Coordinator or 1 year as visiting/Guest faculty in any Govt. recognized institution. | Rs.30,000/-          | 40 Years (45 years for ST/SC & PH) | Society for Entrepreneurship Development (SoFED)    |
| 5       | L.D. Assistant               | 02=(UR-01)<br>(ST-01)                | <b>Qualification:-</b> i)Graduate in any discipline.<br>ii)PG Diploma in Computer Application from a University/Govt. Institution or NTC in DTPO/COPA trade under NCVT, DGET.<br><br><b>Experience:</b> - 1 year in office work.                                                             | Rs.15,000/-          | 40 Years (45 years for ST/SC & PH) | Society for Entrepreneurship Development (SoFED)    |

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| 6  | Technical Assistant                     | 01(ST)                                                                               | <p>i)B.Sc.(Agriculture/Horticulture) from recognized University with computer skills.</p> <p>ii)Preference will be given to candidates having degree/diploma in marketing from recognized institute with marketing experience.</p>                                                           | Rs.25,000/-                                                                                | 40 Years                                  | Agriculture & Farmers' Welfare, (TSOFDA)                                           |
| 7  | Computer Operator                       | 02(UR)                                                                               | Graduate with 1 year diploma in computer application having 2 years practical experience of works.                                                                                                                                                                                           | Rs.20,000/-                                                                                | 40 Years                                  | Agriculture & Farmers' Welfare, (TSOFDA)                                           |
| 8  | Technical Assistant (Civil)             | 05=(UR-02) (ST-02,W-01) (SC-01)                                                      | <p><b>Essential:-</b> Degree or Diploma in Civil Engineering from recognized institution.</p> <p><b>Experience:-</b> One year experience for Degree holder and two year for Diploma holder in civil engineering works.</p>                                                                   | Rs.28,007/-                                                                                | 40 years ( 5 years for SC/ST relaxation ) | Department of Agriculture & Farmers Welfare                                        |
| 9  | Block Technology Manager (BTM)          | 27- [(UR-14), (W-05)] [(ST-08), (W-03)] [(SC-05), (W-02)]                            | <p><b>Qualification:-</b> Post Graduate in Agri./Allied sector with computer skills or Agri. Graduates with at least 5 years working experience as Assistant Technology Manager(ATM).</p> <p><b>Suggested Experience:-</b> Minimum 2 years field experience in Agri. Related activities.</p> | Rs.25,000/- (Rs.5,000/- per month as operational charges shall be paid by the Agri. Dept.) | Below 45 years                            | Agriculture & Farmers Welfare.                                                     |
| 10 | Assistant Technology Manager (ATM)      | 49- [(UR-21), (W-06), (ESM-01), (PH-01)] [(ST-21) (W-07), PH-01]] [(SC-07), (PH-01)] | <p><b>Qualification:-</b> Graduate(Agri. &amp; Allied Sectors)/Post Graduate (Agri. &amp; Allied Sectors)</p> <p><b>Suggested Experience:-</b> Minimum 01 year experience in Agri. Related activities.</p>                                                                                   | Rs.21,000/- (Rs.4,000/- per month as operational charges shall be paid by the Agri Dept)   | Below 45 years                            | Agriculture & Farmers Welfare.                                                     |
| 11 | Accounts Assistant for State Hub        | 01(UR)                                                                               | <p><b>Qualification:</b> Graduate / Diploma in Accounts /Other disciplines having Accounts as a subject.</p> <p><b>Experience:</b> At least 3 years' experience of working with Govt/Non-Govt organization in related domain.</p>                                                            | Rs.17,139/-                                                                                | 40 Years                                  | Hub for Women Empowerment under Department of Social Welfare and Social Education. |
| 12 | Accounts Assistant for Khowai District. | 01(ST)                                                                               | <p><b>Qualification:</b> Graduate / Diploma in Accounts /Other disciplines having Accounts as a subject.</p> <p><b>Experience:</b> At least 3 years' experience of working with Govt/Non-Govt organization in related domain.</p>                                                            | Rs.17,139/-                                                                                | 40 Years                                  |                                                                                    |

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| 13 | Office Assistant for State Hub                                | 01(UR)                                             | <b>Qualification:</b> Graduate with at least diploma in Computers/IT.<br><b>Experience:</b> At least 3 years' experience of data management, process documentation and web based reporting formats, video conferencing at State or District level with Govt./Non Govt./IT based organization.                                                                                                                                                                                                                                            | Rs.17,139/- | 40 Years |                                                                          |
| 14 | District Mission Coordinator for West District                | 01(UR)                                             | <b>Qualification:</b> Graduate preferably in social Science/Life Science/Nutrition/Medicine/Health Management/Social Work/Rural Management<br><b>Experience:</b> At least 3 years' experience of working with Govt/Non-Govt. organization in related domain.                                                                                                                                                                                                                                                                             | Rs.31,332/- | 40 Years |                                                                          |
| 15 | Gender Specialist for Sepahijala, Khowai and Dhalai District. | 03-(UR-02)<br>(ST-1)                               | <b>Qualification:</b> Graduate preferably in Social Work/ Other Social disciplines. PG will be preferred.<br><b>Experience:</b> At least 3 years' experience of working with Govt/Non-Govt organization in gender focused themes.                                                                                                                                                                                                                                                                                                        | Rs.29,418/- | 40 Years |                                                                          |
| 16 | Data Entry Operator (PMMVY) for Sepahijala District.          | 01(ST)                                             | <b>Qualification:</b> Graduate with working knowledge in Computers/IT.<br><b>Experience:</b> At least 3 years' experience of data management, process documentation and web based reporting formats, video conferencing at State or District level with Govt./Non Govt./IT based organization.                                                                                                                                                                                                                                           | Rs.17,139/- | 40 Years |                                                                          |
| 17 | IT Supervisor                                                 | 01(UR)                                             | Graduate with at least diploma in Computers/IT etc. with a minimum of 3 years' experience in data management, process documentation and web based reporting formats, video conferencing at state or district level with Govt. or Non-Govt. /IT based organizations.                                                                                                                                                                                                                                                                      | Rs.19,761/- | 40 Years | Women Help line under Department of Social Welfare and Social Education. |
| 18 | Resorts Manager                                               | 06-UR-03<br>(Wom-01)<br>ST-02<br>(Wom-01)<br>SC-01 | i)Bachelor's /Diploma degree in Hospitality Management or related field.<br>ii)Minimum of 2-3 years of experience in resort/hotel management.<br>iii)Strong leadership and interpersonal skills.<br>iv)Proven ability to manage budgets and financial performance.<br>v)Excellent communication and customer service skills.<br>vi)Ability to work flexible hours including weekends and holidays.<br>vii)Knowledge of industry regulations and safety standards.<br>viii)Proficient in Microsoft Office and resort management software. | Rs.16,614/- | 40 Years | Tripura Nature Trails & Resorts Ltd.                                     |
| 19 | Junior Engineer (Electrical)                                  | 01(UR)                                             | i) <b>Essential:-</b> B.Tech/BE(Electrical) from a reputed institute/Govt. College.<br>ii) <b>Experience:-</b> Minimum 02(Two) years post qualification experience.                                                                                                                                                                                                                                                                                                                                                                      | Rs.30,000/- | 40 Years | Tripura Tourism Development Corporation Limited                          |

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| 20 | Technician<br>(Mechanical)                            | 01(UR) | i) <b>Essential:-</b> ITI passed in Automobile Engineering from any Govt. recognized/sponsored ITI institute.<br>ii) <b>Experience:-</b> Minimum 2(two) years post qualification experience.                                                                                                                                                              | Rs.18,000/- | 20-35 years.   | Tripura Tourism Development Corporation Limited                                                           |
| 21 | Photographer                                          | 01(UR) | <b>Essential:-</b> Madhyamik or equivalent examination passed.<br>ii) Diploma in photography from any recognized institution.<br><b>Desirable Qualification:-</b> (i) The candidate should have working experience in the field of photography/videography etc.<br>(ii) knowledge of software editing/printing/uploading of photography, videography etc. | Rs.14,000/- | 40 years       | Tripura Tourism Development Corporation Limited                                                           |
| 22 | Cook                                                  | 01(UR) | <b>Essential:-</b> PRTC/resident of Tripura, madhyamik passed,<br><b>Experience:</b> At least 6 years of regular works experience as cook in any government run guest house/hostel or private hotel having well knowledge of cooking different cuisines and menu for Breakfast/lunch/tiffin/dinner.                                                       | Rs.20,000/- | 30 to 50 years | Tripura Tourism Development Corporation Limited                                                           |
| 23 | Assistant Cook                                        | 01(UR) | <b>Essential:</b> PRTC/Resident of Tripura, Class VIII passed,<br><b>Experience:</b> At least 3 years of regular works experience as cook in any government run guest house/hostel or private hotel having well knowledge of cooking different cuisines and menu for breakfast / Lunch/tiffin/dinner                                                      | Rs.12,000/- | 25- 40 years   | <b>Place of Posting:-</b><br>Eden Tourist Lodge,<br>Jumpui Hills/<br>Sagarika Parayatan Niwas,<br>Amarpur |
| 24 | Jr. Engineer<br>(Civil)                               | 01(ST) | <b>Qualification:-</b> i) B.Tech/BE(Civil) from NIT/TIT/AICTE approved Institution.<br>ii) Experience in Civil Engineering Field work under any PSU/Pvt. Sector for minimum 5 years.<br>iii) Knowledge of “SOR” of PWD and recording of measurement.<br>iv) Knowledge in auto CAD Drawing.                                                                | Rs.30,000/- | 40 years       | Tripura Tourism Development Corporation Limited                                                           |
| 25 | Clinical Psychologist/<br>Rehabilitation Psychologist | 01(UR) | <b>Qualification:- Clinical Psychologist:</b><br>i) .M.Phil. Clinical Psychology.<br>ii). Professional Diploma in Clinical Psychology.<br><b>Rehabilitation Psychologist:</b><br>i) . M.Phil. Rehabilitation Psychology.<br>ii).Post Graduate Diploma in Rehabilitation Psychology(PGDRP)                                                                 | Rs.20,500   | 40 years       | District rehabilitation Centre,<br>Sepahijala Dist.                                                       |
| 26 | Occupational Therapist                                | 01(UR) | <b>Qualification:-</b> Bachelor of Occupational Therapy.(BOT)                                                                                                                                                                                                                                                                                             | Rs.20,500/- | 40 years       | District rehabilitation Centre,<br>Sepahijala Dist.                                                       |
| 27 | Prosthetist/<br>Orthotist Technician                  | 01(UR) | <b>Qualification:-</b> Diploma in P&O or Certificate in P&O with 3 years' experience.                                                                                                                                                                                                                                                                     | Rs.14,500/- | 40 years       | District rehabilitation Centre,<br>Sepahijala Dist.                                                       |

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| 28 | Audiologist & Speech Therapist                                                              | 01(UR)          | <b>Qualification :-</b> Bachelors in Audiology and Speech & language pathology (BASLP) or B.SC Speech & Hearing.                                                                                                                                                                                                                                                   | Rs.20,500/- | 40 years | District rehabilitation Centre, Sepahijala Dist. |
| 29 | Hearing Assistant / Jr. Speech Therapist/ Speech & Hearing Technician/ Ear-mould Technician | 01(UR)          | <b>Qualification :-</b> i) <b>Hearing Assistant/ Jr. Speech Therapist:</b> Diploma in Speech & Hearing with knowledge of hearing aids repair/ear mould making.<br>ii) <b>Speech &amp; Hearing Technician:</b> Diploma in Hearing Language and Speech (DHLS).<br>iii) <b>Ear-Mould Technician:</b> Diploma in Hearing Aid repair and Ear Mould technology (DHAREMT) | Rs.14,500/- | 40 years | District rehabilitation Centre, Sepahijala Dist. |
| 30 | Mobility Instructor                                                                         | 01(UR)          | <b>Qualification:-</b> Matriculation & certificate/Diploma in Mobility. Preferably Bachelor in Mobility Science (B.M.Sc) or D.Ed.Spl.Ed./D.ED.SPL.ED. in Visual Impairment.                                                                                                                                                                                        | Rs.14,500/- | 40 years | District rehabilitation Centre, Sepahijala Dist. |
| 31 | Multi Purpose Rehabilitation Worker                                                         | 01(UR)          | <b>Qualification:-</b> Post Graduate Diploma in Community Based rehabilitation (PGDCBR)/Diploma in Community based rehabilitation(DCBR)/Community based inclusive development(CBID)/MRW.                                                                                                                                                                           | Rs.14,500/- | 40 years | District rehabilitation Centre, Sepahijala Dist. |
| 32 | Vocational Counselor cum Computer Assistant                                                 | 01(UR)          | <b>Qualification:-</b> Diploma in Vocational rehabilitation (DVR) / Advanced Diploma in Child Guidance and Counseling (ADCGC)/Bachelor of rehabilitation Science (B.R.Sc)                                                                                                                                                                                          | Rs.14,500/- | 40 years | District rehabilitation Centre, Sepahijala Dist. |
| 33 | Early Intervention Therapist                                                                | 01(UR)          | <b>Qualification:-</b> PGDDT/PGDEI/BMR/BRSc/BRT/MRS c/MSc-EI                                                                                                                                                                                                                                                                                                       | Rs.14,500/- | 40 years | District rehabilitation Centre, Sepahijala Dist. |
| 34 | Trans-Disciplinary Special Education                                                        | 02(UR-1) (ST-1) | <b>Qualification:-</b><br>1)DEdSE / BEdSE in Hearing Impairment.<br>(2) (2)DEDSE/BEdSE in VI/ID/CP/ASD/MD/Db/SLD                                                                                                                                                                                                                                                   | Rs.14,500/- | 40 years | District rehabilitation Centre, Sepahijala Dist. |
| 35 | Caregiver                                                                                   | 01(UR)          | <b>Qualification:-</b> CCCG-RCI/CCCG- national Trust or Class VIII passed with 3 years' experience in care giving of PwD.                                                                                                                                                                                                                                          | Rs.6,250/-  | 40 years | District rehabilitation Centre, Sepahijala Dist. |
| 36 | Sr. Prosthetist/ Orthotist (OH Category)                                                    | 01(UR)          | <b>Qualification: -</b> Bachelor in Prosthetics and Orthotics (BPO) from any institute recognized by RCI.                                                                                                                                                                                                                                                          | Rs.20,500/- | 40 years | District rehabilitation Centre, Sepahijala Dist. |

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| 37 | Driver              | 18-<br>(UR-09)<br>(ST-09) | i)Madhyamik or equivalent passed from recognized board.<br>ii)Must have valid driving license for Heavy Motor vehicles with minimum 2 years of experience of driving Heavy Motor Vehicles.<br>iii)Mandatory driving test for heavy motor vehicles.                                          | Rs.21,400/- | 40 years as on the date of advertisement. | Fire & Emergency Services.                                           |
| 38 | Company Secretary   | 01(UR)                    | i) Company Secretary ship and Membership of the institute of Company Secretaries of India incorporated under the Companies Act, 1956 and licensed under Section 25 of that Act.<br>ii) Minimum 3 years' experience working as Company Secretary. Experience in public sector is preferable. | Rs.76,900/- | 50 years                                  | Tripura Forest Development & Plantation Corporation Limited (TFDPCL) |
| 39 | Light Operator      | 01(UR)                    | <b><u>Essential Educational Qualification:-</u></b> Madhyamik Passed.<br><br><b><u>Desirable:-</u></b> i) 2(two) years' experience in operations of stage lights.<br><br>ii) Holds certificate from any recognized institute.                                                               | Rs.12,000/- | 40 years (5 years relaxation for SC/ST)   | Information & Cultural Affairs.                                      |
| 40 | Case Worker (Women) | 01(UR)                    | i)Law Degree/Master of Social Work.<br>ii) At least 3(three) years' experience of working violence against women issues in an administrative set-up with a govt. or non-govt. project/program.<br><br>iii) She should be the resident of local community.                                   | Rs.13,953/- | 40 years                                  | One Stop Centre(OSC) Sepahijala                                      |

### **Terms & Conditions:-**

1. The selected candidates would be appointed on Purely Contract Basis for a term of **(6 or 11) months** and may be extended on performance and requirement of the respective department/Agency/project.
2. The selected candidates should come under an agreement as per the norms with the SOFED.
3. If required, the candidates shall be called for verification of their original documents for the eligibility of the post/posts. Such date shall be communicated later on.
4. The candidates shall be selected through written examination/ interview/Practical Test etc. on purely merit basis as per norms of SoFED and the date of such test/interview shall be informed on due course.
5. The number of posts mentioned above may increase or decrease at any time.
6. The undersigned has the right to cancel the process of recruitment partially or entirely at any time.
7. Age relaxation for ST/SC/PH candidates would be provided as per Govt. norms.
8. If any candidate is presently working with SoFED shall have to submit his/her NOC from the existing working Dept/Agency.
9. The applicants are also requested to retain a copy of the application and application fee receipt with them which will be treated as admit and shall have to be produced at the time of written examination or interview.
10. Every candidate has to pay 'Application Processing Fee" @ Rs. 200/- (Rupees two hundred) only through **Payment Gateway**.

Application shall be submitted through online mode only in the website <https://sofed.tripura.gov.in> from **w.e.f. 11<sup>th</sup> September 2025 to 30<sup>th</sup> September 2025 up to 5.30 P.M** . Incomplete, un-matched application and without application processing fee shall be rejected without showing any clarification thereof. No application shall be received physically or by post in any circumstances.

The applicants are requested to visit our above website frequently for up to date notification.

**MEMBER SECRETARY, SoFED**