

No: SED/STORE/Advt/8(22)/2020/P-I/4156

Date:- 29/08/2025

RECRUITMENT NOTIFICATION NO:-03/2025-26

Online applications are invited w.e.f. 06th September, 2025 to 22nd September, 2025 from the eligible candidates permanently residing in Tripura to recruit in the following outsource posts on purely contract basis for period of (6 or 11) months under different department/Agency/PSU with all Tripura Service Liabilities (ATSL).

| Item No | Name of the Post. | No. of post | Essential Qualification & Experience | Monthly Contract Pay | Age Limit | Department/ Agency |
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| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1 | IT Skilled Personnel | 07-UR-4 (Wom-01), ST-02 (Wom-01), SC-01 | Essential:- i)Madhyamik Passed. ii) Good Knowledge in Computer Work. iii) Good Knowledge in Bengali, English, Hindi. iv) Should be able to type in Bengali/English/Hindi. Desirable:- i) Knowledge in Kok-Borok. ii)Degree/Diploma/Training in Tourism. | Rs.15,100/- | 40 years (5 years relaxati on for SC/ST) | Information & Cultural Affairs. |
| 2 | IT Personnel | 01(UR) | Essential:- i)Madhyamik Passed. ii) Good Knowledge in Computer Work. iii) Good Knowledge in Bengali, English, Hindi. iv) Should be able to type in Bengali/English/Hindi. Desirable:- i) Knowledge in Kok-Borok. ii)Degree/Diploma/Training in journalism. | Rs.15,100/- | 40 years (5 years relaxati on for SC/ST) | Information & Cultural Affairs. |
| 3 | Sr. Photographer | 01(UR) | Essential:- i) Madhyamik Passed. ii) 10 years' experience in photography and production of news-reels and documentary films. iii) Knowledge of digital photography & Practical experience of developing, printing enlarging of still photos, commentary writing for and editing of news-reels and documentary films. Desirable:- i)Diploma in photography form a recognized university. ii) 5 years' experience in the press photography. | Rs.35,000/- | 40 years (5 years relaxati on for SC/ST) | Information & Cultural Affairs. |
| 4 | Photographer | 02-(UR-01) (ST-01) | Essential:- i) Madhyamik Passed. ii) Proficiency in photography (Movie & Still) iii)Must have knowledge of digital photography, printing & developing photography. Desirable:- i)Diploma in photography form a recognized university ii) 5 years' experience in the press photography. | Rs.16,050/- | 40 years (5 years relaxati on for SC/ST) | Information & Cultural Affairs. |

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| 5 | Video Editor | 01(UR) | <p>Essential:-HS(10+2)/Madhyamik Passed from a recognized Board.</p> <p>Desirable:- Degree/PG Diploma in film and video editing from a recognized University.</p> <p>Preference:- i) 3 years' experience in the relevant field. ii) Good Knowledge in Adobe CC Photoshop, Premiere, After effects, Grass Valley Edius.</p> | Rs.15,000/- | 40 years (5 years relaxati on for SC/ST) | Information & Cultural Affairs |
| 6 | Videographer | 01(ST) | <p>Essential:-HS(10+2)/Madhyamik Passed from a recognized Board.</p> <p>Desirable:- 2/3 years Diploma in Videography.</p> <p>Preference:- i)3 years' experience in the relevant field.</p> | Rs.15,000/- | 40 years (5 years relaxati on for SC/ST) | Information & Cultural Affairs |
| 7 | Content Writer | 01(UR) | <p>Essential:-Post Graduate Degree in Journalism/Mass Communication from any recognized UGC University/Institution.</p> <p>Desirable:- i) 5 years' experience in any Govt./Private sectors. ii) He/She should have knowledge in English, Hindi, Bengali and Regional Language.</p> | RS.35,000/- | 40 years (5 years relaxati on for SC/ST) | Information & Cultural Affairs |
| 8 | A.C.Operator | 01(UR) | <p>Essential:-Madhyamik Passed.</p> <p>Desirable:- i) 2 years' experience in operations of A.C. Machines. ii) Holds Certificate from any recognized Institute.</p> | Rs.12,000/- | 40 years (5 years relaxati on for SC/ST) | Information & Cultural Affairs |
| 9 | Bishnupriya Manipuri Language Translator (Gr-C) | 01(UR) | <p>Essential:-Graduate in Bishnupriya Manipuri Language.</p> <p>Preference:- Experience in translation works in a reputed organization.</p> | Rs.30,000/- | 40 years (5 years relaxati on for SC/ST) | Information & Cultural Affairs |
| 10 | Manipuri Language Translator (Gr-C) | 01(UR) | <p>Essential:-Graduate in Manipuri Language.</p> <p>Preference:- Experience in translation works in a reputed organization.</p> | Rs.30,000/- | 40 years (5 years relaxati on for SC/ST) | Information & Cultural Affairs |
| 11 | Chakma Language Translator (Gr-C) | 01(UR) | <p>Essential:-Graduate in Chakma Language.</p> <p>Preference:- Experience in translation works in a reputed organization.</p> | Rs.30,000/- | 40 years (5 years relaxati on for SC/ST) | Information & Cultural Affairs |
| 12 | MIS Officer | 01(UR) | <p>Educational Qualification:- Minimum MCA/BE in Computer Science from a recognized University with specialization in GIS & RS.</p> <p>Experience Particulars:- Minimum 04 years of experience in the relevant field.</p> <p>Desirable:- The person should proficient with MS-Office, Computer Typing in English, Proficiency with MS-Office & Internet.</p> | Rs.50,000/- | 40 years | JICA SCATFORM Project |
| 13 | Software Programmer | 01(UR) | <p>Educational Qualification:- Minimum Bachelors Degree in Computer Science from a recognized University.</p> <p>Experience Particulars:- Minimum 04 years of experience in the relevant field.</p> <p>Desirable:- The person should proficient with latest programming language. Proficiency with MS-Office & Internet</p> | Rs.30,000/- | 40 years | |

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| 14 | Coordinator (Gender & Convergence) | 01(UR) | <u>Educational Qualification:-</u> Minimum Degree in Social Work from a recognized University. <u>Experience Particulars:-</u> Minimum 04 years of experience in the relevant field. <u>Desirable:-</u> The person should proficient with MS-Office, Computer Typing in English, Proficiency with MS-Office & Internet. | Rs.40,000/- | 50 years | JICA SCATFORM Project |
| 15 | Market Promotion Officer (NTFP) Agro forestry and Handloom/H andicraft/allied product-1 no. | 01(UR) | <u>Educational Qualification:-</u> MBA in Marketing. <u>Experience Particulars:-</u> Minimum 03 years of experience in marketing preferably in rural marketing/Agri business and well-conversant with export and import regulations. <u>Desirable:-</u> The person should proficient with MS-Office, Computer Typing in English, Proficiency with MS-Office & Internet. | Rs.50,000/- | 50 years | |
| 16 | Field Accountant | 02- (UR-01) (ST-01) | <u>Educational Qualification:-</u> Minimum Commerce Graduate from a recognized University. <u>Experience Particulars:-</u> Minimum 04 years of experience in the relevant field. <u>Desirable:-</u> The person should proficient with MS-Office, Computer Typing in English, Proficiency with MS-Office & Internet. Working Knowledge in Accounting Software Tally. | Rs.30,000/- | 50 years | |
| 17 | Assistant Field Accountant | 01(UR) | <u>Educational Qualification:-</u> Minimum Commerce Graduate from a recognized University. <u>Desirable:-</u> The person should proficient with MS-Office, Computer Typing in English, Proficiency with MS-Office & Internet. | Rs.25,000/- | 50 years | |
| 18 | Sub-division Data Analyst | 03- (UR-02) (ST-01) | <u>Educational Qualification:-</u> Minimum Graduate in science with Mathematics/Statistics from a recognized University. <u>Experience Particulars:-</u> Preferably 04 years of experience in the relevant field. <u>Desirable:-</u> The person should proficient with MS-Office, Computer Typing in English, Proficiency with MS-Office & Internet. | Rs.25,000/- | 40 years | |
| 19 | Livelihood Coordinator | 01(UR) | <u>Educational Qualification:-</u> Minimum Graduate from a recognized University. <u>Experience Particulars:-</u> Preferably 04 years of experience in similar capacity in Externally Aided Project(EAP) or similar projects in Tripura. <u>Desirable:-</u> Must be well acquaint with local dialectics. Having good written and communication skill. | Rs.20,000/- | 50 years | |
| 20 | Community Organizer | 02- (UR-01) (ST-01) | <u>Educational Qualification:-</u> Minimum Graduate from a recognized University. <u>Experience Particulars:-</u> Preferably 04 years of experience in similar capacity in Externally Aided Project (EAP) or similar projects in Tripura. <u>Desirable:-</u> Must be well aquatint with local dialectics. Having good written and communication skill. | Rs.20,000/- | 50 years | |

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| 21 | Range Data Analyst | 04- (UR-02) (ST-01), (SC-01) | <u>Educational Qualification:-</u> Minimum Graduate in science with Mathematics/Statistics from a recognized University. <u>Desirable:-</u> The person should proficient with MS-Office, Computer Typing in English, Proficiency with MS-Office & Internet. | Rs.18,000/- | 40 years | JICA SCATFORM Project |
| 22. | Programme Manager (Audits) | 01(UR) | <u>Educational Qualification:-</u> Minimum Chartered Accountant from a recognized University. <u>Experience:-</u> Minimum 04 years' experience in the relevant field. <u>Desirable:-</u> The person should proficient with MS Office, Computer Typing in English, proficiency with MS Office and Internet. | Rs.60,000/- | 50 Years | JICA SCATFORM Project |
| 23 | Office Assistant | 01(UR) | <u>Educational Qualification:-</u> Graduate in any discipline from a recognized university with Diploma in Computer Application. | Rs.13,000/- | 40 years | Tripura Urban Livelihood Mission (TULM) |
| 24 | Office Attendant (Gr-D) | 01(UR) | <u>Educational Qualification:-</u> Class VIII Passed. | Rs.10,000/- | 40 years | Tripura Urban Livelihood Mission (TULM) |
| 25 | Assistant Block Coordinator | 18- UR-08 (Wom-3) SC-10 (Wom-03) | <u>Qualification:-</u> Post Graduate Degree in Management/Rural Development/Social Science/Social Work from recognized University. <u>Experience:-</u> i) Knowledge in MS Office with English platform and internet. ii) Ability to work independently without secretarial assistance. iii) Excellent knowledge in writing and oral communication skill in English & Bengali/Kokborok. <u>Desirable:-</u> i) Good Knowledge in Water & Sanitation Program, PRI System and NGO Network. ii) Knowledge of participatory methods and their application will be additional advantage. iii) Knowledge of working procedures of the State Govt. and functioning of PRI. iv) Ability to work with various partners, establish good working relationship, ability to analyse, negotiate will be additional advantage. | Rs.24,000/- | 40 years | PWD (DWS) |
| 26 | SLWM Coordinator | 05- UR-02 (Wom-01) (SC-01) ST-02 (Wom-01) | <u>Qualification:-</u> Bachelor Degree in Civil Engineering/Post Graduate in Rural Development from recognized University. <u>Experience:-</u> i) Knowledge in MS Office with English Platform and internet. ii) Ability to work independently without secretarial assistance. iii) Excellent knowledge in writing and oral communication skill in English and Bengali/Kokborok. <u>Desirable:-</u> i) Good knowledge in Water & Sanitation Programme PRI system and NGO Network. | Rs.24,000/- | 40 years | PWD(DWS) |

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| | | | ii) Knowledge of participatory methods and their application will be additional advantage. iii) Knowledge of working procedures of the State Govt. and functioning of PRI. iv) Ability to work with various partners, establish good working relationship, ability to analyze, negotiate will be additional advantage. | | | |
| 27 | Technical Officer-Horti-Forestry. | 01(UR) | i) Essential Qualification:- Post graduate degree in Forestry/ Horticulture/Agriculture/Agroforestry (Doctorate on Horti-Forestry matter is preferred.) ii) Experience Required:- A) 5 years of technical experience in the field of horticulture management/Agroforestry and engagement with rural/preferably tribal farmers in Tripura. B) At least 3 years of professional experience in participatory approaches. C) Knowledge of state natural resource production and management related public schemes and implementation guidelines vis-a vis marketing avenues. D) Good Communication skills, including fluency in local tribal languages and additional knowledge of Bengali/English language would be advantage. | Rs.70,000/- | 45 Years | IGDC CREFLAT Project under Department of Forest. Place of Posting:- DPMA Dhalai/North Tripura |
| 28 | Technical Assistant (TA) | 04- (UR-02) (ST-01) (SC-01) | i) Essential Qualification:- Graduate degree in the technical fields of Science/Engineering. ii) Experience Required :- i) At least 3 years of experience in the field of project planning, implementation and monitoring at community level related to forest development, forest conservation, NRM based participatory approaches. ii) At least 3 years of professional experience. iii) Professional experience in the planning and implementation of public schemes. iv) Knowledge of bottom-up planning especially in tribal areas could be advantages. v) Good communication skills, including fluency in English in particular and Bengali/Tribal languages would be an advantage. | Rs.35,000/- | 45 years. | IGDC CREFLAT Project under Department of Forest. Place of Posting:- At block level in Dhalai/North |
| 29 | Accountant | 01(UR) | Educational Qualification:- Graduate with certificate in Accounting/Accounts Training. Experience:- 3 years' relevant experience in Tripura. | Rs.30,000/- | 40 Years | IGDC CREFLAT Project under Department of Forest Place of Posting:- DPMA Dhalai/North Tripura |
| 30 | Technical Officer-Electrical (Grade-A) | 20-UR-11 (Wom-05, ESM-01) ST-06 (Wom-02), SC-03 (Wom-01) | Essential Educational Qualification:- Degree in Electrical Engineering from any institution/university approved by AICTE and affiliated to any state or Central Govt. Candidate shall be an Indian National as well as a permanent resident of Tripura and having PRTC. | RS.45,334/- | 40 years (5 years relaxation for ST/SC/ PWDS (PH) | Tripura State Electrical Corporation Limited (TSECL) |

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| 31 | Technical Officer-Electrical (Grade-B) | 16-UR-09 (Wom-04, ESM-01), (ST-04) SC-03 (Wom-02) | Essential Educational Qualification:- Diploma in Electrical Engineering from any institution/university approved by AICTE and affiliated to any state or Central Govt. Candidate shall be an Indian National as well as a permanent resident of Tripura and having PRTC. | RS.33,893/- | 40 years (5 years relaxation for ST/SC/PWDS (PH) | Tripura State Electrical Corporation Limited (TSECL) |
| 32 | IT Manpower (ICT Professional) | 01(UR) | Essential Educational Qualification:- BCA with 03(three) years' experience in e-governance or MCA/B.Tech in Computer Science. | Rs.20,000/- | 40 years as on 01-05-2025 (5 years relaxation for ST/SC) | Agricultural Census Commissioner |
| 33 | Mechanical Engineer as Cold Chain Officer | 01(UR) | Essential:- i) Bachelors in Mechanical Engineering from a recognized University. ii) Minimum 5(five) years' experience in management of Cold Chain Equipment in Govt. Department. Desirable:- Training in maintenance of Cold Chain Equipment & operation of computerized Cold Chain System. | Rs.56,981/- | 40 years (5 years relaxation in case of SC/ST/PH) | Directorate of Family Welfare & Preventive Medicine |
| 34 | Training Coordinator | 01(UR) | Qualification:- Master's in Food Technology/Rural Development/Social Work/ Sociology/Business Management/Science/Technology. Experience:- Overall 7-8 years of experience with a minimum of 3-4 years in managing skill development/teaching/capacity building programs under State/Central Government schemes. Preference will be given to candidates having at least 1 year of experience in food processing- related State/Central Government Projects. Skills:- Familiarity with MS Office, documentation and strong oral and written communication skills. | Rs.64,044/- | 45 years | Industries & Commerce |
| 35 | Data Entry Operator (DEO) | 01(UR) | Qualification:- i) Graduation in any discipline. ii) Typing speed of 40 wpm. iii) Diploma/Certificate Course (1 year) in computer. iv) Knowledge of MS Office suite(Word, Excel, Power Point etc) Adobe Reader, Internet, E-mail etc. Experience:- Candidates should have minimum experience of 2 years in similar position. | Rs.17,756/- | 35 years | Revenue Department |
| 36 | ERSS Operator | 01(UR) | Essential:- Graduation in any stream from a recognized institution/University those who passed with physics, chemistry & mathematics in Higher Secondary(10+2). Selected candidate shall have to be work in 3 shifts alternatively. | Rs.17,143/- | 40 years. | Revenue Department |

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| 37 | Office Assistant | 02= (UR-01) (ST-01) | i)Minimum Higher Secondary(+2 stage) passed. ii) Knowledge in computer operation with certificate of minimum 1 year course. iii)She/he should be a permanent resident of Tripura and preferably a resident of local community. | Rs.9,500/- | 40 years | Tripura Employees' State Insurance Society. <u>Place of Posting:-</u> Dharmanagar :-01, Ambassa:-01 |
| 38 | Peon | 02= (UR-01) (ST-01) | i)Class 8 th Passed. ii)Capacity of reading & writing in Bengali & English language. iii) She/He should be a permanent resident of Tripura and preferably a resident of local community. | Rs.7,000/- | 40 years | Tripura Employees' State Insurance Society. <u>Place of Posting:-</u> Dharmanagar :-01, Ambassa:-01 |

Terms & Conditions:-

1. The selected candidates would be appointed on Purely Contract Basis on outsource for a term of **(6 or 11) months** and may be extended on performance and requirement of the respective department/Agency/project.
2. The selected candidates should come under an agreement as per the norms with the SOFED.
3. If required, the candidates shall be called for verification of their original documents for the eligibility of the post/posts. Such date shall be communicated later on.
4. The candidates shall be selected through written examination/ interview/Practical Test etc. on purely merit basis as per norms of SoFED and the date of such test/interview shall be informed on due course.
5. The number of posts mentioned above may increase or decrease at any time.
6. The undersigned has the right to cancel the process of recruitment partially or entirely at any time.
7. Age relaxation for ST/SC/PH candidates would be provided as per Govt. norms.
8. If any candidate is presently working with SoFED shall have to submit his/her NOC from the existing working Dept/Agency.
9. The applicants are also requested to retain a copy of the application and application fee receipt with them which will be treated as admit and shall have to be produced at the time of written examination or interview.
10. Every candidate has to pay 'Application Processing Fee" @ Rs. 200/- (Rupees two hundred) only through **Payment Gateway**.

Application shall be submitted through online mode only in the website <https://sofed.tripura.gov.in> w.e.f. **06th September, 2025 to 22nd September, 2025 up to 5.30 P.M.** Incomplete, un-matched application and without application processing fee shall be rejected without showing any clarification thereof. No application shall be received physically or by post in any circumstances.

The applicants are requested to visit our above website frequently for up to date notification.

Sd/
MEMBER SECRETARY, SoFED